



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL (KUTRRH)

JOB DESCRIPTIONS FOR LOCUM POSITIONS IN KUTRRH

Kenyatta University Teaching, Referral and Research Hospital (KUTRRH) is a State Corporation registered under Legal Notice Number 4 of the State Corporations Act Cap 446 in January 2019 as a Level 6 Tertiary Hospital and is now operational offering specialized referral services. The Hospital is seeking to recruit qualified and experienced medical and nursing officers on **locum basis**.

MEDICAL OFFICERS - KUTRRH/DCSMEDO/401

Job Description

The Medical Officer's job exists to provide general medical services to patients in the hospital, ensure provision of quality and timely medical services and quality patient care

Duties and Responsibilities

- i. Participate in the strategic planning of the division in collaboration with other medical staff in the unit for significant impact on the performance or business outcome of the hospital and its sub functions.
- ii. Attend to patients' medical needs, diagnose their illnesses and prescribe medicines and other therapeutic interventions in consultation rooms at the hospital.
- iii. Follow-up on and observe the clinical conditions and progress of patients in the wards
- iv. Provide medical advice, counselling, health education and control measures to patients in the hospital in order to prevent spread of diseases and injuries.
- v. Work with other medical staff to solve single or multiple medical issues and/or participate in performing extensive surgical operations in the hospital.
- vi. Implement best practice clinical and patient care related policies and procedures in the outpatient division of the hospital.
- vii. Refer outpatients to the appropriate specialized clinics and medical consultants within the hospital for further diagnosis, treatment and management of their medical conditions.
- viii. Provide quality emergency medical services to patients in the emergency unit of the hospital.
- ix. Implement the hospital's culture of team-base, fact-base and patient-base and work towards achievement of the hospital Vision.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution.
- ii. Registration with the Kenya Medical Practitioners and Dentists Council.
- iii. Valid Practice License.
- iv. Basic life support and Advanced Cardiac life support certification.
- v. Proficiency in computer applications.
- vi. At least two years of working experience as a Medical Officer in a busy hospital.

Soft Skills Required

- i. Organizational skills
- ii. Communication skills
- iii. Observation skills
- iv. Analytical skills
- v. Compassionate



NURSING OFFICERS CRITICAL CARE - KUTRRH/DNSNOCC/369/03

Job Description

The Critical Care Nursing Officer's job exists to provide advanced nursing services and patients care in the ICU and HDU, to provide nursing research and training and advise on the same at KUTRRH.

Duties and Responsibilities

- i. Ensure that the critical care centers are clean and in the right conditions to provide the conducive environment needed by patients into the critical care centers of the hospital.
- ii. Ensure that the critical care centers have all the machinery, equipment and materials needed to provide critical care to patients admitted into the critical care centers of the hospital.
- iii. Set up and monitor medical equipment and devices such as cardiac monitors, mechanical ventilators and alarms, oxygen delivery devices, transducers or pressure lines, and identify malfunctioning equipment or devices, and report the same to the biomedical engineering section of the hospital.
- iv. Receive patients in critical conditions that are referred to the critical care centers and book them in for advanced care and attention in the hospital.
- v. Deliver quality nursing care in accordance with the set Nursing Standards and as per the policies and procedures of the hospital.
- vi. Ensure the provision of quality critical care nursing services to the admitted critically ill patients, based on assessment data or identified needs in the hospital.
- vii. Monitor patients for their progress and changes in status and indications of health conditions such as sepsis or shock and institute appropriate interventions together with medical specialists in the hospital.
- viii. Administer the prescribed therapeutic procedures based upon patients' clinical status and assess patients' pain levels or sedation requirements in the critical care centers of the hospital.
- ix. Conduct pulmonary assessments to identify abnormal respiratory patterns or breathing sounds that indicate medical conditions of patients in the critical care centers of the hospital.
- x. Monitor patients' fluid intake and outlet to detect any emerging problems such as fluid and electrolyte imbalances among patients in the critical care centers of the hospital.
- xi. Document patients' medical histories and assessment findings, compile and analyze data obtained from monitoring or diagnostic tests in the critical care centers of the hospital.
- xii. Coordinate patient care conferences and participate in the development, review, or evaluation of critical care nursing practice protocols in the critical care centers of the hospital.
- xiii. Mentor and guide other junior nursing officers, interns and students in the critical care centers of the hospital.
- xiv. Provide nursing research and training to students in the critical care centers of the hospital

Minimum Qualifications and Experience

- i. Diploma or Degree in Nursing from a recognized institution.
- ii. Higher Diploma in Critical Care Nursing from a recognized institution.
- iii. Registration with the Nursing Council of Kenya.
- iv. Valid Practice License as a Critical Care Nurse.
- v. Must have a Certificate in a course in life saving.
- vi. Proficiency in computer applications.
- vii. Knowledge of relevant legislations.
- viii. Knowledge of professional standards.
- ix. Proven track record of nursing research and training in a reputable institution.



- x. At least two (2) years working experience as a Critical Care Nursing Officer in reputable health facility.

Soft Skills Required

- i. Organizational skills
- ii. Communication skills
- iii. Observation skills
- iv. Analytical skills
- v. Compassionate
- vi. Team player
- vii. Ability to work under pressure

GENERAL NURSING OFFICERS - KUTRRH/DNSGNO/402

Job Description

Reporting to the Senior Nursing Officer, the general nurses' job exists to provide nursing services and care, and provide nursing research and training.

Duties and Responsibilities

- i. Receive, register, record and document patients' information and present the same to the Medical Officers at the unit of the.
- ii. Transfer referred patients from unit for further diagnosis or specialized treatment from other units of the hospital.
- iii. Provide general nursing services and care to patients in the hospital.
- iv. Ensure cleanliness and tidiness in the hospital.
- v. Support Medical Officers and Medical Specialists in attending to patients in the unit hospital.
- vi. Administer medication to patients in the unit as prescribed by Medical Officers and Medical Specialists in the hospital.
- vii. Administer patient care and nursing to outpatients in the hospital.
- viii. Monitor patients' progress in the unit, document the same for clear patient records and report the same to the Medical Officers and Medical Specialists in the hospital.
- ix. Liaise with other healthcare staff in handling patients with multiple of complex medical conditions in the units in the hospital.
- x. Supervise, guide and mentor junior nursing officers, interns and nursing students, together with their work in the units of the hospital.
- xi. Provide nursing services research and training to students at the unit of the hospital.
- xii. Ensure that the nursing areas of the hospital are clean and tidy complying with sanitation standards of the hospital.

Qualifications Knowledge and Skills

- i. Diploma or Degree in Nursing from a recognized institution
- ii. Registration with the Nursing Council of Kenya and Valid Practice License
- iii. Must have a Certificate in a course in life saving
- iv. Computer literate
- v. Knowledge of relevant legislations
- vi. Knowledge of professional standards
- vii. Proven track record of nursing research and training in a reputable institution



- viii. At least two (2) years working experience as a Nursing Officer in reputable health facility.

Soft Skills Required

- i. Organizational skills
- ii. Communication skills
- iii. Observation skills
- iv. Analytical skills
- v. Compassionate
- vi. Team player
- vii. Ability to work under pressure

For all applications, please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER]**. Please note that you must attach the *Curriculum Vitae* and *Practice License* when you apply online via the portal.

The deadline for the receipt of all applications is **14th September 2021**.

Only shortlisted candidates will be contacted. All shortlisted candidates must fulfill the following requirements of Chapter Six of the Constitution of Kenya 2010:

- Certificate of good conduct from the Directorate of Criminal Investigations
- Tax Compliance Certificate from the KRA

Please take note that all communication to potential candidates is specifically through the career portal.

Any form of canvassing will lead to immediate disqualification.

KUTRRH is an Equal Opportunity Employer.

YOUTH, WOMEN AND PEOPLE LIVING WITH DISABILITY ARE ENCOURAGED TO APPLY.