Kenyatta University Teaching, Referral & Research Hospital (KUTRRH)

www.kutrrh.go.ke

JOB DESCRIPTIONS FOR SPECIALISTS POSITIONS ON PART TIME BASIS (EMPANELING)

The Hospital is seeking to create a panel of surgical and medical specialists who will be engaged **on part-time basis** in the following specialized areas:

No.	Job Cadre	Reference Code
1	Dermatologist	KUTRRH/CONDERM/210
2	Gastroentologist	KUTRRH/CONGASTRO/214
3	Hematologist	KUTRRH/CONHEM/216
4	Neonatologist	KUTRRH/CONNEON/220
5	Plastic surgeons	KUTRRH/CONPS/230
6	Cardiothoracic/Vascular Surgeon	KUTRRH/CONCARDVS/344
7	Urologists	KUTRRH/CONUROL/357
8	Interventional Radiologist	KUTRRH/CONINRAD/358
9	Pulmonologist	KUTRRH/CONPULM/359
10	Psychiatrist	KUTRRH/CONPSYCH/360

Duties and Responsibilities

i. Reviewing patients and instructing in writing and ensuring all the recommendations are carried out.
ii. Undertaking on call duties including clerking, investigating and managing patients.
iii. Conducting ward rounds, clinics and theatre days as scheduled/directed.
iv. Conduct medical research
v. Training, supervising and mentoring Clinical Officers, Medical Officers, Medical Interns and other students.
vi. Undertaking medico-legal duties including filling of P.3 forms and court attendance.
vii. Undertaking medical examinations and preparing Medical Reports.
viii. Participating in community outreach duties including care and treatment.
ix. Ensuring data and information is collected, transmitted and utilized to the benefit of the customer and service provider.
x. Conducting disease surveillance, prevention and control.
xi. Carrying out health education and promotion.
xii. Refer patients to other medical specialists for further diagnosis of complex or unclear disorder or disease within the hospital.
xiii. Establish plan of care for patients, centered on slowing the progress of their disease or disorder, and incorporate diet and lifestyle changes, as well as monitored medications within or without the hospital.
xiv. Any other duties as directed by the Head of the Department.

Minimum Qualifications and Experience

i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution
ii. Master of Medicine in one of the stated specialized discipline from a recognized institution
iii. Registration with the Kenya Medical Practitioners and Dentists Council KMPDC).
iv. Recognition as a specialist by the KMPDC.

v. Valid Practice License.
vi. Professional Insurance Indemnity Cover.
vii. Proficiency in computer applications.
viii. Knowledge of relevant legislations
ix. Knowledge of professional standards

Soft Skills Required

i. Communication skills
ii. Organizational skills
iii. Observational
iv. Analytical skills
v. Compassionate skills
vi. Team player

If your background and competencies match the specifications of any of the posts above, please apply online via: **www.kutrrh.go.ke/careers** OR send hard copies of your ***Application Letter, Curriculum Vitae*** *and* ***Filled Application Form*** **ONLY** to the address below:

The Chief Executive Officer
Kenyatta University Teaching, Referral & Research Hospital
P.O. Box 7674 – 00100 GPO
Nairobi Kenya

For all applications, please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER].** Please note that you have to attach the ***Application Letter, Curriculum Vitae*** *and* ***Filled Application Form*** when you apply online via the portal.

The deadline for the receipt of all applications is **1st December 2020**. Detailed job descriptions can be accessed on the Kenya University Teaching, Referral and Research Hospital careers portal: **www.kutrrh.go.ke**

Only shortlisted candidates will be contacted.

All shortlisted candidates must fulfill the requirements of Chapter Six of the Constitution of Kenya 2010, including;

- Certificate of good conduct from the Directorate of Criminal Investigations
- Clearance Certificate from the Higher Education Loans Board (for University graduates only)
- Tax Compliance Certificate from the KRA
- Clearance from Ethics & Anti-Corruption Commission
- A report from an approved Credit Reference Bureau

Please take note that all communication to potential candidates is specifically through official emails/ telephones.

Any form of canvassing will lead to immediate disqualification.

KUTRRH is an Equal Opportunity Employer.
YOUTH, WOMEN AND PEOPLE LIVING WITH DISABILITY ARE ENCOURAGED TO APPLY.