



Kenyatta University Teaching, Referral & Research Hospital (KUTRRH)
www.kutrrh.go.ke

JOB DESCRIPTIONS FOR VACANT POSITIONS IN KUTRRH ON FULL TIME BASIS (RE-ADVERT)

Kenyatta University Teaching Referral and Research Hospital (KUTRRH) is a leading National Referral Hospital with a Vision to be a premier hospital renowned for clinical excellence, education & research. The hospital seeks to attract qualified and experienced expertise in the following listed specialized areas. These positions will be on full time basis.

1. CARDIOLOGIST - KUTRRH/DCSCARD/367 – 2 POSTS

Job Description

The Cardiologist's job exists to diagnose and treat heart disease, disorders and injury of cardiovascular system, carry out cardiology research and training and advise the hospital.

Duties and Responsibilities

- i. Prescribing tests, treatments, and/or surgery related to the cardiovascular system when necessary.
- ii. Maintaining detailed notes of appointments with patients, including comments, tests and/or treatments prescribed, and test results.
- iii. Performing tests, when needed, to check the health of patients' hearts and/or cardiovascular systems.
- iv. Interpreting test results to determine how effectively the heart and/or cardiovascular system is functioning.
- v. Using medical imaging equipment, such as echocardiogram, CT and MRI scanners, to diagnose and treat heart and/or cardiovascular conditions.
- vi. Assisting and/or performing interventional cardiology procedures such as coronary angiogram, PCI, pacemakers, electrophysiology studies etc.
- vii. Prescribing medication to treat cardiovascular diseases.
- viii. Providing support and advice to patients receiving long-term care.
- ix. Training and providing educational support to junior staff, when necessary.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Surgery from a recognized institution.
- ii. Master of Medicine in internal medicine from a recognized institution.
- iii. Fellowship in cardiology from a recognized institution.
- iv. Registration with the Kenya Medical Practitioners and Dentists Council (KMPDC).
- v. Recognition as a specialist by the KMPDC
- vi. Valid Practice License.
- vii. Professional Insurance Indemnity Cover.
- viii. Proficiency in computer applications.

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Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

2. GYNAECOLOGICAL ONCOLOGISTS - KUTRRH/DCSGONCO/319 – 1 POST



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Job Description

The Gynecological Oncologist job exists to coordinate and provide specialized Gynecological Oncology services.

Duties and Responsibilities

- i. Participate in the planning for gynecological oncology services and resources required in the hospital.
- ii. Act as contact person for the gynecologic oncology unit and its referral services, research and training matters in the hospital.
- iii. Coordinate and provide gynecological oncology services in the oncology unit of the hospital ensuring that the services meet international standards.
- iv. Actively participate in the research and academic services related to gynecological oncology.
- v. Offer specialized gynecological oncology services advice to the hospital executive and other sections/units and the general public.
- vi. Work with other medical specialties to solve single or multiple gynecological issue (s) when required in the hospital.
- vii. Any other duties that may be assigned by the Head of the Department.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution
- ii. Master of Medicine in Obstetrics and Gynecology from a recognized institution
- iii. Fellowship in gynecological oncology from a recognized institution
- iv. Experience in laparoscopic gynecologic oncology
- v. Registration with the Kenya Medical Practitioners and Dentists Council
- vi. Valid Practice License
- vii. Professional Insurance Indemnity Cover
- viii. Recognition as a specialist by the KMPDC.
- ix. Proficiency in computer applications.

Soft Skills Required

- i. Organizational skills
- ii. Communication skills
- iii. Observation skills
- iv. Analytical skills
- v. Compassionate
- vi. Team player

3. GASTROENTEROLOGIST - KUTRRH/DCSGASTRO/351 – 1 POST

Job Description

The Gastroenterologist's job exists to coordinate and provide specialized general medical services, general medical research and training and advise the hospital on gastroenterology matters.

Duties and Responsibilities

- i. Performing specialized diagnostic procedures like endoscopies to diagnose patients.
- ii. Managing both inpatients and outpatients with gastro-intestinal disorders
- iii. Consulting with other specialists, such as oncologists, in the case of cancer.
- iv. Performing advanced GI procedures such as ERCP, stenting of esophagus, dilation of strictures etc.
- v. Should be able to supervise registrars and medical students.



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Minimum Qualifications and Experience

- i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution.
- ii. Master of Medicine in Internal Medicine or general surgery from a recognized institution.
- iii. Recognition as a specialist by the KMPDC.
- iv. Registration with the Kenya Medical Practitioners and Dentists Council as a gastroenterologist.
- v. Valid Practice License.
- vi. Professional Insurance Indemnity Cover
- vii. Proficiency in computer applications

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

4. GENERAL PHYSICIAN - KUTRRH/DCSGP/328 – 1 POST

Job Description

The General Physician's job exists to coordinate and provide specialized general medical services, general medical research and training and advise the hospital on internal medicine matters.

Duties and Responsibilities

- i. Plan for general medical services and resources in the internal medicine unit of the hospital.
- ii. Provide specialized medical services and service delivery in the internal medicine unit of the hospital, ensuring that they meet the expected standards of quality, quantity and compliance.
- iii. Coordinate internal medicine referral services within and without the hospital according to the specialized medical services needs in collaboration with other hospital sections and units and within the framework of the hospital and national referral policies.
- iv. Provide medical research and training within the internal medicine unit of the hospital as well as ensure collaboration and cooperation with Internal Medicine unit of the hospital.
- v. Offer specialized internal medical services' advice to the hospital executive and other sections/units and the general public.
- vi. Work with other medical specialists to solve single or multiple medical issue (s) or perform extensive surgery, when required in the hospital.
- vii. Prepare and disseminate periodic reports appropriately.
- viii. Any other duties that may be assigned by the Head of the Department.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution
- ii. Master of Medicine in (Internal Medicine) from a recognized institution
- iii. Registration with the Kenya Medical Practitioners and Dentists Council (KMPDC).
- iv. Valid Practice License.
- v. Recognition as a specialist by the KMPDC.
- vi. Professional Insurance Indemnity Cover.
- vii. Proficiency in computer applications.



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Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

5. INTERVENTIONAL RADIOLOGIST - KUTRRH/DCSINRAD/353 – 1 POST

Job Description

The Interventional Radiologist's job exists to coordinate and provide specialized general medical services, general medical research and training and advise the hospital on Interventional Radiology matters.

Duties and Responsibilities

- i. Using x-rays, CT, MRI or other imaging guidance to navigate small instruments, like catheters and needles, through blood vessels and organs to treat a variety of diseases.
- ii. Should be able to interpret x-rays, ultrasounds, CTs, MRIs, and other forms of medical imaging.
- iii. Should be able to supervise medical students and registrars.
- iv. Should be able to participate in research.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Surgery from a recognized institution.
- ii. Master of Medicine in Diagnostic Radiology from a recognized institution.
- iii. Fellowship in Interventional Radiology.
- iv. Registration with the Kenya Medical Practitioners and Dentists Board as an Interventional Radiologist.
- v. Recognition as a specialist by the KMPDC.
- vi. Recognition as a specialist by the KMPDC.
- vii. Valid Practice License.
- viii. Professional Insurance Indemnity Cover.
- ix. Proficiency in computer applications.

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

6. MEDICAL ONCOLOGISTS - KUTRRH/DCSGMONCO/284 – 1 POST

Job Description

The Medical Oncologist job exists to coordinate and provide specialized medical oncology services, coordinate research and training and advise the hospital.



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Duties and Responsibilities

- i. Plan for all medical oncology services and resources required in the oncology unit and participate in and contribute to the overall strategic planning of the hospital.
- ii. Coordinate the implementation of the hospital strategic plan in the oncology unit within its vision, mission and culture, and other national and international healthcare and frameworks.
- iii. Coordinate and provide medical oncology services and service delivery in the oncology unit of the hospital ensuring that they meet the expected standards and compliance in the hospital.
- iv. Coordinate medical oncology referral services within and without the hospital according to the oncology needs in collaboration with other hospital sections and units and within the framework of the hospital and national referral policies.
- v. Supervise medical oncology staff together with their services, in the oncology unit of the hospital to ensure that they offer timely oncology services within the expected standards, complying with the established ethics and regulations in the hospital.
- vi. Coordinate and provide medical oncology research and training within the hospital.
- vii. Offer specialized medical oncology services advice to the hospital executive and other sections/units and the general public in the appropriate media.
- viii. Work with other medical specialties to solve single or multiple medical issue(s) when required in the hospital.
- ix. Monitor and evaluate progress and achievement of the oncology unit and services, research and training programmes in the hospital, prepare and disseminate periodic reports appropriately.
- x. Any other duties that may be assigned by the Head of the Department.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution.
- ii. Master of Medicine in Medical Oncology from a recognized institution.
- iii. Registration with the Kenya Medical Practitioners and Dentists Council
- iv. Valid Practice License.
- v. Professional Insurance Indemnity Cover
- vi. Proficiency in computer applications

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

7. NEPHROLOGISTS - KUTRRH/DCSNEPH/331 – 2 POSTS

Job Description

The Nephrologist's job exists to coordinate and provide specialized medical oncology services, coordinate research and training and advise the hospital.

Duties and Responsibilities

- i. Managing patients with kidney disorders or injuries.



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- ii. Prescribe renal replacement therapy for patients with kidney diseases.
- iii. Will be part of a multi-disciplinary team for the kidney transplant program.
- iv. Consult other specialists especially in critical care units as part of a multidisciplinary team.
- v. Maintain and ensure that relevant patient records are properly updated and filed physically or in a computer database.
- vi. Should be able to supervise medical students and registrars.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Surgery from a recognized institution.
- ii. Master of Medicine in internal medicine from a recognized institution.
- iii. Fellowship Nephrology from a recognized institution.
- iv. Registration with the Kenya Medical Practitioners and Dentists Council (KMPDC).
- v. Recognition as a specialist by the KMPDC
- vi. Valid Practice License.
- vii. Professional Insurance Indemnity Cover.
- viii. Proficiency in computer applications.

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

8. PALLIATIVE PHYSICIAN - KUTRRH/DCSPP/333 – 1 POST

Job Description

The Palliative Physician's job exists to coordinate and provide specialized Palliative services, coordinate research and training and advise the hospital.

Duties and Responsibilities

- i. Determine and institute the right Standards of medical care for Oncology and other terminal patients.
- ii. Determine the eligibility and ineligibility of referred patients for palliative care.
- iii. Disease management and pain and symptom management of Oncology and terminal patients
- iv. Direct medical care to terminal care/Hospice care patients
- v. Build strong physician-to-physician relationships and provide leadership in palliative patient care in the Hospital.
- vi. Provide Clinical and public education regarding palliative care
- vii. Guidance to hospice NP or nurse as they provide direct patient care
- viii. Any other duties that may be assigned by the Head of the Department.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Bachelor of Surgery from a recognized institution
- ii. Master of Medicine in Internal Medicine from a recognized institution
- iii. Registration with the Kenya Medical Practitioners and Dentists Council
- iv. Valid Practice License
- v. Professional Insurance Indemnity Cover



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- vi. Recognition as a specialist by the KMPDC.
- vii. Proficiency in computer applications

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

9. PULMONOLOGIST - KUTRRH/DCSPULM/335 – 1 POST

Job Description

The Pulmonologist's job exists to coordinate and provide specialized services, coordinate research and training and advise the hospital.

Duties and Responsibilities

- i. Diagnosing and treating conditions and diseases of the chest, such as asthma, emphysema, tuberculosis, pneumonia and other complicated chest infections
- ii. Performing specialized procedures such as bronchoscopy
- iii. Conducting research to test or develop new medications or methods of treatment
- iv. Will be part of a multi-disciplinary team in critical care areas
- v. Should be able to supervise medical students and registrars

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Surgery from a recognized institution.
- ii. Master of Medicine in Internal Medicine from a recognized institution.
- iii. Fellowship training in Pulmonology
- iv. Registration with the Kenya Medical Practitioners and Dentists Council (KMPDC).
- v. Recognition as a specialist by the KMPDC
- vi. Valid Practice License.
- vii. Professional Insurance Indemnity Cover.
- viii. Proficiency in computer applications.

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

10. PSYCHIATRIST - KUTRRH/DCSPSYC/355 – 1 POST

Job Description



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The Psychiatrist's job exists to coordinate and provide specialized services, coordinate research and training and advise the hospital.

Duties and Responsibilities

- i. Assessing mentally sick patients through interviews, observations, tests, and medical history reviews.
- ii. Developing comprehensive treatment plans and prescribing medication as needed.
- iii. Consulting with other medical professionals and psychologists.
- iv. Regularly following up with the patient to check progress and adjust the treatment plan as needed.
- v. Thoroughly documenting each patient's diagnosis, symptoms, medication, treatment effectiveness, etc.
- vi. Providing patients with emotional support and strategies to help manage their disorder.
- vii. Researching new developments in psychiatry and mental health.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Surgery from a recognized institution.
- ii. Master of Medicine in Psychiatry from a recognized institution.
- iii. Registration with the Kenya Medical Practitioners and Dentists Council (KMPDC).
- iv. Recognition as a specialist by the KMPDC
- v. Valid Practice License.
- vi. Professional Insurance Indemnity Cover.
- vii. Proficiency in computer applications.

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

11. RADIATION ONCOLOGIST - KUTRRH/DCS/RADONC/307 – 1 POST

Job Description

The Radiation Oncologist's job exists to coordinate and provide specialized services, coordinate research and training and advise the hospital.

Duties and Responsibilities

- i. Conducting tests and examinations to confirm diagnoses of cancer.
- ii. Executing radiation treatments.
- iii. Developing treatment plans which comprise the appropriate therapeutic techniques and drug dosages to be administered.
- iv. Consistently monitoring patients' progress.
- v. Providing pharmacological treatment and suggesting appropriate lifestyle changes.

Minimum Qualifications and Experience

- i. Bachelor of Medicine and Surgery from a recognized institution.
- ii. Master of Medicine in Radiation Oncology
- iii. Registration with the Kenya Medical Practitioners and Dentists Council (KMPDC).



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- iv. Valid Practice License.
- v. Recognition as a specialist by the KMPDC.
- vi. Professional Insurance Indemnity Cover.
- vii. Proficiency in computer applications.

Soft Skills Required

- i. Communication skills
- ii. Organizational skills
- iii. Observational
- iv. Analytical skills
- v. Compassionate skills
- vi. Team player

If your background and competencies match the specifications of any of the posts above, please apply online via: www.kutrrh.go.ke/careers OR send hard copies of your *Application Letter, Curriculum Vitae and Filled Application Form ONLY* to the address below:

**The Chief Executive Officer
Kenyatta University Teaching, Referral & Research Hospital
P.O. Box 7674 – 00100 GPO
Nairobi Kenya**

For all applications, please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER]**. Please note that you have to attach the *Application Letter, Curriculum Vitae and Filled Application Form* when you apply online via the portal.

The deadline for the receipt of all applications is **1st December 2020**. Detailed job descriptions can be accessed on the Kenya University Teaching, Referral and Research Hospital careers portal: www.kutrrh.go.ke

Only shortlisted candidates will be contacted.

All shortlisted candidates must fulfill the requirements of Chapter Six of the Constitution of Kenya 2010, including;

- Certificate of good conduct from the Directorate of Criminal Investigations
- Clearance Certificate from the Higher Education Loans Board (for University graduates only)
- Tax Compliance Certificate from the KRA
- Clearance from Ethics & Anti-Corruption Commission
- A report from an approved Credit Reference Bureau

Please take note that all communication to potential candidates is specifically through official emails/ telephone.

Any form of canvassing will lead to immediate disqualification.

KUTRRH is an Equal Opportunity Employer.

YOUTH, WOMEN AND PEOPLE LIVING WITH DISABILITY ARE ENCOURAGED TO APPLY.