



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL

P.O Box 7674- 00100 Nairobi

Website: www.kutrrh.go.ke Email: info@kutrrh.go.ke

ADVERTISEMENT FOR NURSING OFFICERS ON LOCUM - KUTRRH/DNS/LOCNO/250

Kenyatta University Teaching, Referral and Research Hospital (KUTRRH) is a new State Corporation and is registered under Legal Notice Number 4 of the State Corporations Act Cap 446 of 25th January 2019 as a Level 6 Tertiary Hospital.

The Hospital is equipped with state-of-the-art equipment and technology to offer highly specialized services in various disciplines and is seeking to engage **Nursing Officers** on part time basis. The Nursing officers picked will be engaged on needs basis when gaps are identified. The candidates sought are expected to be self-driven individuals with a high degree of integrity, professionalism and competence.

DUTIES AND RESPONSIBILITIES

The main duties and responsibilities will be to:

- i. Receive, register, record and document patients' information and present the same to the Medical Officers at the unit.
- ii. Transfer referred patients from unit for further diagnosis or specialized treatment from other units of the hospital.
- iii. Provide general nursing services and care to patients in the hospital.
- iv. Ensure cleanliness and tidiness in the hospital.
- v. Support Medical Officers and Medical Specialists in attending to patients.
- vi. Administer medication to patients in the unit as prescribed by Medical Officers and Medical Specialists.
- vii. Administer patient care and nursing to outpatients in the hospital.
- viii. Monitor patients' progress in the unit, document the same for clear patient records and report the same to the Medical Officers and Medical Specialists.
- ix. Liaise with other healthcare staff in handling patients with multiple or complex medical conditions in the units in the hospital.
- x. Supervise, guide and mentor junior nursing officers, interns and nursing students working in their unit.
- xi. Provide nursing services research and training to students at the unit of the hospital.
- xii. Ensure that the nursing areas of the hospital are clean and tidy complying with sanitation standards of the hospital.

QUALIFICATIONS KNOWLEDGE AND SKILLS:

a) Minimum level of academic qualifications required:

Diploma in Nursing from a recognized institution and/or Higher Diploma in Specialized Nursing from a recognized institution and/or Bachelor of Science in Nursing from a recognized institution

b) Professional qualifications and Compliance required:

Registration with the Nursing Council of Kenya and Valid Practice License

c) Minimum level of knowledge required:

- Computer literate.
- Knowledge of relevant legislations.

- Knowledge of professional standards.
- Proven track record of nursing research and training in a reputable institution

d) Soft skills required:

- Communication skills
- Organizational skills
- Leadership skills
- Observation skills
- Analytical skills
- Compassionate
- Ability to work under pressure
- Team building skills

RELEVANT WORK EXPERIENCE REQUIRED

At least **two years** working experience as a Nursing Officer in a reputable health facility.

If your background and competencies match the specifications of any of the posts above, please apply online via: www.kutrrh.go.ke/careers OR send hard copies of your **Application Letter, Curriculum Vitae and Filled Application Form ONLY** to the address below:

**The Chief Executive Officer
Kenyatta University Teaching, Referral & Research Hospital
P.O Box 7674 – 00100 GPO,
Nairobi Kenya**

For all applications please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER]**
Please note that you have to attach the Application Letter, Curriculum Vitae and Filled Application Form when you apply online via the portal.

The deadline for the receipt of all applications is 15th June, 2020

Only shortlisted candidates will be invited for interviews. All shortlisted candidates must fulfill the requirements of chapter six of the constitution of Kenya 2010, including;

- Certificate of good conduct from the Directorate of Criminal Investigations
- Clearance Certificate from the Higher Education Loans Board (for graduates only)
- Tax Compliance Certificate from the KRA
- Clearance from Ethics & Anti-Corruption Commission
- A report from an approved Credit Reference Bureau

The payment rate will be as approved by the Board.

Please take note that all communication to potential candidates is specifically through KUTRRH's Official Emails.

Please note that any form of canvassing will lead to immediate disqualification.

KUTRRH is an equal opportunity employer