



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL

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HEAD OF DEPARTMENT – PAEDIATRICS & CHILD HEALTH - DCPCH/KUTRRH/4

Re-advertisement

1. BACKGROUND INFORMATION	
Kenyatta University Teaching, Referral and Research Hospital (KUTRRH)	
Department: Clinical Services	Section/Unit: Paediatrics and Child Health
Job Title: Head of Department – Paediatrics and Child Health	
Reports to: Assistant Director Medical Services	
Direct Reports:	
2. PURPOSE OF THE JOB:	
Reporting to the Assistant Director-Medical Services, the Chief Paediatrician job exists to coordinate and provide paediatric services, coordinate paediatric surgery research and training, and advise the hospital and public on the same at KUTRRH.	
3. MAIN DUTIES AND RESPONSIBILITIES OF THE JOB:	
<ul style="list-style-type: none">• Plan for all paediatric services and resources in the paediatric unit of the hospital in collaboration with KU's Paediatric Department, participate in and contribute to the overall strategic planning of the hospital.• Ensure and coordinate the implementation of the hospital's strategic plan in the paediatric unit within the framework of the vision, mission and culture of the hospital and other national and international healthcare frameworks.• Chair and act as the contact person in the paediatric unit's clinical referral, research and training matters and in the hospital.• Participate in the recruitment processes for paediatricians in the hospital.• Coordinate and provide paediatric services and services delivery in the paediatric unit of the hospital ensuring that they meet the expected standards of quality, quantity and compliance.• Coordinate paediatric referral services within and without the hospital according to the paediatric services needs in collaboration with other hospital sections and units and within the framework of the hospital and national referral policies.	



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- Supervise paediatric staff together with their services, in the paediatric unit of the hospital to ensure that they offer timely paediatric services within the expected standards of quantity and quality complying with the established ethics and regulations.
- Ensure and coordinate continuous training and development of paediatric staff for their effective and efficient performance and productivity.
- Coordinate and provide paediatric research and training within the paediatric unit of the hospital as well as ensuring collaboration and cooperation with other departments
- Offer specialised paediatric services' advice to the hospital management and other sections/units and the general public in the appropriate media.
- Work with other medical specialists to solve single or multiple medical issue (s) or perform extensive surgery, when required in the hospital.
- Monitor and evaluate progress and achievement of the paediatric services, research and training programs in the hospital, and prepare and disseminate periodic reports appropriately

Minimum level of academic qualifications required to perform effectively in the role:

- a) Bachelors of Medicine and Surgery from a recognized institution
- b) Masters of Medicine in Paediatrics from a recognized institution

Minimum level of knowledge required for the job:

- a) Computer literate
- b) Knowledge of relevant legislations
- c) Knowledge of professional standards
- d) Track record of clinical research and training in a reputable institution

Minimum level of professional qualification required to perform effectively in the role:

- a) Registration with the Kenya Medical Practitioners and Dentists Board
- b) Valid Practice License
- c) Professional Insurance Indemnity Cover

Soft skills required for the job:

- a) Communication skills
- b) Leadership skills
- c) Organizational skills
- d) Observation skills
- e) Analytical skills



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- f) Compassionate
- g) Supervisory skills
- h) Ability to work under pressure

4. RELEVANT WORK EXPERIENCE REQUIRED:

Minimum number of years of experience the jobholder is required to have to be appointed to the position:

At least three years' experience as a Senior Paediatrician, two of which should be as a Head of Department in a reputable hospital.