



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL

www.kutrrh.go.ke

HEAD OF DEPARTMENT – PATHOLOGY - DCSP/KUTRRH/4
Re-advertisement

1. BACKGROUND INFORMATION	
Kenyatta University Teaching, Referral and Research Hospital (KUTRRH)	
Department: Clinical Services	Section/ Unit: Medical Laboratory Services
Job Title: Head Of Department - Pathology	
Reports to: Deputy Director – Clinical Services	
Direct Reports: <ul style="list-style-type: none">a) Senior Pathologistb) Chief Laboratory Technologist	
2. PURPOSE OF THE JOB:	
Reporting to the Deputy Director – Clinical Services, the Head of Department Pathologist job exists to coordinate and provide medical laboratory services, coordinate pathology research and training and advise the hospital and public on pathology matters at the KUTRRH.	
3. MAIN DUTIES AND RESPONSIBILITIES OF THE JOB:	
<ul style="list-style-type: none">• Plan for all laboratory services and resources required in the hospital; and participate in and contribute to the overall strategic planning of the hospital.• Coordinate the implementation of the hospital strategic plan in unit the within its vision, mission and culture of the hospital and other national and international healthcare and frameworks.• Chair laboratory unit and act as its contact person in clinical referral services, research and training matters in the hospital.• Will be in-charge of all the Mortuary activities.• Ensure that the laboratory unit of the hospital has all human and non-human resources required to offer pathology services, research and training in the hospital.• Participate in the recruitment and disciplinary action and processes of laboratory staff in the hospital.• Represent the hospital in mortuary court matter.• Coordinate and provide laboratory services and service delivery in the laboratory unit of the hospital ensuring that they meet the expected standards and compliance in the hospital.• Supervise laboratory staff together with their services, in the laboratory unit of the hospital to ensure that they offer timely laboratory services within the expected standards, complying with the established ethics and regulations in the hospital.• Ensure and coordinate continuous training and development of pathology staff for their effective and efficient performance and productivity in the hospital.• Coordinate and provide laboratory research and training within the hospital.• Provide pathology services advice to the hospital executive and other sections/units and the	



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL

www.kutrrh.go.ke

general public in the appropriate media.

- Work with other medical specialties to solve single or multiple medical issue (s) or perform extensive surgery, when required by patients in the hospital.
- Monitor and evaluate progress and achievement of the laboratory unit and services, research and training programs in the hospital, prepare and disseminate periodic reports appropriately.

4. QUALIFICATIONS KNOWLEDGE AND SKILLS:

Minimum level of academic qualifications required to perform effectively in the role:

- a) Bachelor of Medicine and Bachelor of Surgery from a recognized institution
- b) Master of Medicine in Pathology from a recognized institution

Minimum level of knowledge required for the job:

- a) Computer literate
- b) Knowledge of relevant legislations
- c) Knowledge of professional standards
- d) Proven track record of Pathology research and training in a reputable institution

Professional qualification and Compliance required to effectively perform in the role:

- a) Registration with the Kenya Medical Practitioners and Dentists Council
- b) Valid Practice License
- c) Professional Indemnity Cover

Soft skills required for the job:

- a) Communication skills
- b) Organizational skills
- c) Leadership skills
- d) Observation skills
- e) Analytical skills
- f) Compassionate
- g) Ability to work under pressure

5. RELEVANT WORK EXPERIENCE REQUIRED:

Minimum number of years of experience the jobholder is required to have to be appointed to the position:

At least five years' experience as a Senior Pathologist, two of which should be Head of department.